The Village of Golf Manor OHIO

Special Council Meeting Minutes
Tuesday, May 26, 2020 – 7 PM • Remote Zoom Call

Item	Presented By:	Action	Topic	Report
Introduction & Pledge of Allegiance	Mayor Stefan Densmore			Council convened its regularly scheduled meeting on Tuesday, May 26 2020 at 7:00 PM by video conference with Mayor Densmore presiding. The Mayor called the meeting as a special session. This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets..
Roll Call & Poll for Quorum	Andy Lanser			Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Absent Mr. Pridonoff: Present Mr. Van Harn: Present Motion to excuse Mr. Kneipp by Mr. Pridonoff Second by Mr. Boettcher All members voted in favor Mr. Kneipp later joined the meeting at 7:15 PM.
	Mayor Stefan Densmore			• Mayor Densmore reported the resignation of Mr. Lou Marx from Council on May 21, 2020. Mayor Densmore thanked Mr. Marx for his decades of service to the Village both as an engaged resident, a Village firefighter, and as a member of Council. • Mr. Lanser confirmed that Mr. Boettcher is Mr. Marx's designee to replace him and had received Mr. Marx's letter of resignation.

				• Mayor Densmore asked if Mr. Boettcher if he had identified a replacement for Mr. Marx. Mr. Boettcher stated that Ms. Snyder will be appointed to replace Mr. Marx. • Mayor Densmore administered the oath of office to Ms. Snyder.
Guests Registered to Speak to Council	Mayor Densmore	Allotted 3-minute period to speak.	Kristi O'Conner from the Hamilton County Recycling and Solid Waste District	• Ms. O'Conner was joined by Ms. Angela Rivera. • Village of Golf Manor was selected as a "target community" by the Hamilton County Recycling and Solid Waste District. • As a target community, staff from the Hamilton County Recycling and Solid Waste District will partner with staff from the Village on several recycling initiatives in the Village. • Ms. O'Conner has created a short survey that will be posted on the Village website. The survey will attempt to identify gaps in the recycling service as well as potential barriers that prevent residents from utilizing recycling services. The results of this survey will serve as the basis of the initiatives between Hamilton County and the Village moving forward. Ms. O'Conner as well as Village Administration requests Village residents please fill out the survey.
Agenda	Mayor Densmore			Motion to approve agenda by Ms. Chaney Second by Ms. Snyder All members voted in favor.
			Reports	
Mayor	Mayor Densmore	Report & Announcements		• The Village has received a "thank you" card from former Mayor Zaffiro and his family. The card thanked the Council and the Village for the support they have shown to the Zaffiro family following the passing of former Mayor Zaffiro's mother. • Mayor Densmore also expressed condolences and sympathies on behalf of the entire Village to Chief Campbell following the passing of his mother last week. • Mayor Densmore met with the Village Administrator Ron Hirth and Fiscal Officer Andy Lanser about a project that will endeavor to make Village financial reports easier to read and understand. Information about this will be discussed later by Mr. Lanser. • The schedule of the regular covid-19 press conferences from the Governor and County Commissioner Driehaus have been changed. Governor DeWine's press conferences will continue to be at 2 pm

				however will only be Monday through Thursdays. Commissioner Driehaus's updates will occur only on Tuesdays at 11 am.
				• As different sectors of the State economy begin re-opening the State government continues to issue new guidelines for each sector. Catering and banquet centers will be re-opening on June 1. Prior to this daycares and day camps are set to re-open on May 31.
				• Unfortunately, Mayor Densmore has learned that Ohio JFS has notified applicants who have applied for unemployment that their personal information may have been compromised. Applicants for unemployment had their information unsecured for approximately 1 hour. Deloitte has promised free credit monitoring for all applicants whose personal information was exposed for 12 months.
				• Governor DeWine's working group has issued preliminary findings on the disproportionate impact of covid-19 on minority communities. The report contains several best practice recommendations. Mayor Densmore will discuss this report with Village Administration.
				• To date there have been 2,167 confirmed cases of covid-19 in Hamilton County. Of this figure 408 have been hospitalized and 117 have died.
				• Governor DeWine is replacing his "Stay Safe Ohio" order with a new health advisory. Please note that the new health advisory does not change the restrictions on mass gatherings. However, the new advisor does lift travel restrictions and the quarantine requirement. Unnecessary travel remains discouraged.
				• The Ohio Bureau of Workers Compensation will be issuing 2 million non-medical grade face coverings to entities that participate in their insurance program. This includes both private and public entities. The shipments of these face coverings began last week.
				• MSD has announced that it has partnered with the EPA to monitor wastewater from all 7 treatment plants for covid-19 transmission.
				• Ohio BMV locations are re-opening. There have been reports of long lines and wait times. Any Ohio licenses that have expired since the implementation of Governor DeWine's public emergency declaration are considered valid for 90 days after the rescinding of the declaration or until 12/1/2020, whichever comes first.

				• The Hamilton County Small Business Loan program has opened. The County reports that they have not yet reached full capacity for applicants. • The Department of Homeland Security has been monitoring cyber-attacks that have been occurring during this crisis. The Department of Homeland Security will be offering free vulnerability scanning. Mayor Densmore has discussed this with the Administrator. • A report released by FEMA that contains operational guidance for the 2020/21 hurricane season provides a framework for disaster recovery that can be used by any community in the Country. Mayor Densmore will be examining this.

Administrator	Ron Hirth	Report		• We are scheduled to begin Summer Council sessions starting on Monday, June 15 however we are recommending that Council meets on June 8 and 22 in preparation for pending business.
				   ○ Motion by Ms. Chaney, Second by Mr. Van Harn
				   ○ Discussion: question over in person or virtual? Under current law can continue to meet virtually if the state of emergency is in place. Would have to go back to all in-person meetings if/when Gov lifts that emergency.
				   ○ All members voted in favor
				• Volunteer Park has opened starting Friday, May 22, 2020. The play equipment has been barricaded to prevent use at this time. Restrooms will remain closed at this time.
				• Social distancing protocols continue for the Municipal Building.
				• Mayor's Court resumes Monday, June 1. Court will be isolated to the Community Hall with social distancing and temp checks required. Employees will be required to wear masks. A waiting area under a tent is being erected in the side parking lot. The hall will be sanitized afterwards.
				• Volunteers to plant flowers and mulch the gateways and public spaces on Friday, June 5 starting at 9 AM are still needed. Ms. Chaney and Ms. Billie Simpson are both participating and helping to find volunteers.
				• We still have about 25 Census 2020 signs to distribute. Thanks to Ms. Chaney who passed out 20.
				• Stover road project continues. End date is now projected for end of July. Patience is needed now as we get into the most disruptive phase of the construction.

				• Reports of vehicles speeding in the Village have increased. Chief Campbell assures that road patrols have been increased in response. Remember that during the COVID-19 event the past 2 – 1/2 months, encounters with the general public by law enforcement were modified for the protection of our officers and the public. Mayor Densmore and I will be working with the Chief to explore additional measures that may be taken. It is important to remind residents and emphasize that issues should be reported the police and not just posted on social media.
Fiscal Officer	Andy Lanser	Report		• For the month of April, the Village had an adjusted bank balance of $2,370,976.01. • Of this amount $2,218,000 can be found in the Village's primary checking account. Most of this amount is allocated to several dedicated funds in which those resources must and can only be spent in specific manners including road and street projects. • In April, the Village generated $66,750.67 in income tax receipts. This figure is $10,000 less than what was generated by the Village in April 2019. Despite this Village income tax receipts remain $19,000 more than total Village income tax receipts from January to April 2019. • Village has received the first half property tax receipts from the County Auditor. The Village received $359,917 in General Fund first half property taxes. • Total spent appropriations for the month of April 2020 were $145,000. This is $21,000 less than what the Village spent in April 2019. Total Village spend through April 2020 is $40,000 less than what it was through April 2019. • Mr. Lanser is beginning to update the format of the monthly financial report. There will be a greater emphasis on the incorporation of charts and graphs to better illustrate Village financials. Mr. Lanser presented several graphs and charts to Council for feedback. • Reductions in income tax receipts are in line with RITA forecasts. Motion to approve the February, March, and April financial reports Mr. Boettcher Second by Mr. Van Harn All members vote in favor.

Second Poll for Quorum				Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present
Solicitor Report	Terry Donnellon	Legislation & Report	**RES 2020 – 5:** A Resolution Authorizing the Adoption of an Alternate Method of Apportioning the Local Government Fund	**RES 2020 – 5: For Approval** Motion to read by title only by Ms. Chaney Second by Mr. Van Harn All members in favor Motion to approve by Mr. Boettcher Second by Ms. Chaney Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes
Other Reports			• **LMFR Fire District** • **Education** • **Police Report**	• No report • PRM PTO re-elected Jen Jarmin to the LSDMC. In addition, Bo McGrath was chosen as a new member. • No report
Announcements				Next Meeting: TBD
Executive Session			For a Matter of Personnel and Compensation	Motion to move to Executive Session for a matter of Personnel and Compensation by Mr. Boettcher Second by Ms. Snyder Roll call vote:

				Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes Motion to adjourn executive session by Mr. Boettcher Second by Mr. Pridonoff All members voted in favor.
Adjourn				Motion to adjourn Council at 10:10 pm by Ms. Chaney Second by Mr. Boettcher All members voted in favor.

_____ Date: _____

Submitted by Andy Lanser, Fiscal Officer

_____ Date: _____

Stefan Densmore, Mayor

_____ Date: _____

Anna Gedeon, Asst. Clerk